*Edit this page to fit your ministry setting. Then remove this note.*

**WHAT TO DO-TORNADO ALERT**

**Notification will come from the receptionist’s office.**

When a **severe weather watch** is issued for Sarpy or Douglas counties, the receptionist will inform maintenance of the situation and stay tuned to the radio for further developments.

When a **tornado warning** is issued for northern Sarpy or southern Douglas counties, the receptionist’s office will notify maintenance or Kids Kount staff leaders that we are under a tornado warning. The staff leaders will lead the occupants to the following assembling areas:

**Sunday a.m.**

* **Nursery children**

Will go close to the wall in the front of room *C-1*.

* **Two year olds through 4,5,K**

Will assemble close to the wall adjoining suites *C-2, C-3, C-4.*

* **Grades 1-4**

Will assemble close to the wall adjoining suites *B-2, B-3, B-4.*

* **Grade 5-6**

Will assemble in the corridor adjacent to the prayer room by the main worship center.

**Weekdays, nights and Saturdays**

* **Nursery, preschool and anyone in the Kids Kount area** will go to suite

*C-1, C-2.*

* **Everyone else** will go to the prayer room corridor near the worship center.

Stay away from all windows and exterior doors. Remain in the shelter area until the warning is cancelled.

**What happens in the Adult Worship Center?**

If alerted to a tornado warning, the pastors will explain that the worship center is a shelter area. Parents will be instructed to stay in their seats with their heads down. Pastors should explain to the parents that the children are being taken care of in a shelter area in another part of the building and to not go to the children at this time.

All staff will help the children stay calm by continuing to talk about the day’s lesson or by leading the children in song.

*[You might find it advantageous in any of these illustrated circumstances to include a floor plan of your church. Illustrate the “safe area” for each church department.]*