**Ministry Partners Handbook**

Table of Contents

Introduction

Welcome Letter

**Part I: General Information**

## Vision and Values

* + Our Statement of Faith
  + Our Mission and Vision
  + Core Values of Kids Kount Ministry
  + What Does Discipleship Look Like For Kids
  + Kingdom Quest 10 Year Scope and Sequence

## Ministry Partnership

* + Ministry Covenant
  + Our Commitment
  + Dates for Your Calendar Training

## Understanding Children

* + Please Help Me Feel Special
  + Please Understand Me…I Am 2 or 3 Years Old
  + Please Understand Me…I Am 4 or 5 Years Old
  + Please Understand Me…I Am a 1st or 2nd Grader
  + Please Understand Me…I Am a 3rd or 4th Grader
  + Please Understand Me…I Am a 5th or 6th Grader
  + Tips for Kids With Special Needs

## Principles for Effective Ministry

## Spiritual Principles

* + - * Discipleship Principles
      * Educational Principles
      * Organizational Principles

**Personnel Information**

* Student Attendance Record
* Personal Student Information
* Ministry Staff Information

## Security and Safety Procedures

* Staff to Child Ratio
* Check-in and Dismissal
  + Two-Adult Rule
  + What to Do: Lost Child
  + What to Do: Unidentified Adult
  + What to Do: Custody Concerns

## Building Safety Procedures

* + What to Do: Fire Alarm
  + What to Do: Tornado Alert
  + What to Do: Power Failure
  + What to Do: Threatening Situation in the Building

## Illness and Accident Procedures

## Where Are the First Aid Supplies?

* + What to Do: When a Child Becomes Sick
  + When to Refuse Admission of a Sick Child
  + What to Do: Vomiting or Potty Accidents
  + What to Do: Small Band aid Owie
  + What to Do: Medium Injury (Head Bump, Sprain, Bleeding)
  + What to Do: Serious Injury (Broken Bone, Unconsciousness)
  + Miscellaneous Health Safety Precautions

#### Part II:

#### Training Ministry Partners

## Training Topics for Large Group Presenters

## Job Descriptions for Large Group Presenters

## An Inside Look: Large Group Presenter—Kingdom Quest

## An Inside Look: Large Group Presenter—Kids Church

# An Inside Look: Large Group Presenter—Coach

# How to Be an Effective Large Group PresenterTraining

* + - Large Group Presentation Techniques

## Storytelling Techniques

# Involving the Crowd without Losing Control

* + - How to Get the Audience to Participate

## Preparations before Presentations

# Room Set-up Checklist

* + - Large Group Presenter’s Schedule