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### **AN INSIDE LOOK…**

# KIDS CHURCH SHEPHERD

# Ages 3-5

## Saturday 5:30 p.m.

## Sunday 10:50 a.m.

*We invite you to be a ministry partner with us. Please pray and search God’s will to see if he is calling you to this ministry. The following is a brief description of what this ministry involves.*

**Overview**

1. **Your primary task:**

Bring kids to know, love and follow Jesus! Talk to kids as you go through the lesson and activities. Especially repeat the Take Home Point of the day. Help them apply it to their life.

1. **Your “go to” person:** Kids Church coach.
2. **Your time commitment:**

Saturday nights 5:15 p.m. to 6:40 p.m. (Kids Church occurs during the last half of the adult service.) or Sundays, 10:35 a.m. to 12:10 a.m.

1. **What to do when you will be absent:**

Please check your calendar for the dates when you know you will be absent. Fill out the form that indicates probable absences. The Kids Church coach will arrange substitute shepherds. If you have a last minute illness or can’t make it, please call the Kids Church coach or the church office.

1. **Please help us invite new ministry partners:**

As you talk to other parents and friends, share with them the fulfillment and fun you receive from this ministry. Invite them to come and visit to see if God is calling them to serve in children’s ministry as well. Help us continue our ministry by bringing in more ministry partners!

**Responsibilities**

1. **Your preparation**:

Your lesson is available in your *Lesson Notebook*. Please take the time to read through the lesson in advance. Pray for your ministry and the children under your care. Be familiar with the Bible event, the Take Home Point, and what role you will play in Kids Church.

1. **Arrival**:

Please arrive by 5:15 p.m. on Saturdays or by 10:35 a.m. Sunday. You will meet with your team to pray and make final preparations.

1. **Opening worship:**

The first 15 minutes include singing, offering and presentation of the Bible event. Participate in the worship experience. Assist in keeping the children focused and intervene if a child is distracting another. You may be needed to help in a support role with the large group presentation.

1. **Activity zones:**

When children go to their activity zones, assist them in their selection and supervise a zone as determined by the team. As you interact with the children, remember to talk about the Bible event and the Take Home Point. Help the children think about how the lesson applies to their lives.

1. **Mid-service dismissal:**

At the adult worship mid-service dismissal, more children will join Kids Church already in progress. Briefly tell them what the lesson is about and help them transition into an activity zone of their choosing.

1. **Closing worship:**

The last fifteen minutes are for lesson review, prayer and worship. Assist the children making the transition from their activity zones back to large group. Participate in worship. Give support to the large group presenter as needed. Help kids come forward for the prayer line. Close with song.

1. **Wrap-up:**

Welcome parents as they come to pick up their children. Collect children’s nametags. Pass out the *God Talk at Home* at the door and make sure kids are released only to those who have checked them in. Watch for children who might try to leave without a parent picking them up. When all children have gone, help to put away the supplies used for the day.

1. **Follow-up**:

If you had any first time guests, welcome the parents and invite them to the We Prize Friends room. There they, as well as the person who brought them, will receive a prize. A coach will give you an addressed postcard to be sent to the child at home. You may also receive postcards for children with continued absences. Please sign the postcard and write a little note to the child. Then return the postcard to the Welcome Table.